

VACANCY NOTICE

SECONDED NATIONAL EXPERT

1. Directorate general	: OLAF – European Anti-Fraud Office
- Directorate	: A - Investigation
- Unit	: A.2 – New Financial Instruments
- Location	: Brussels
- Head of Unit (acting)	: Paul GHISLAIN (Tel: +32 2 2984877) paul.ghislain @ec.europa.eu
- Suggested taking up duty	: Second quarter 2013

Please note that the secondment will be governed by the Commission decision C(2008)6866 of 12/11/2008 laying down rules on the secondment to the Commission of national experts to the Commission. This decision is available on http://ec.europa.eu/civil_service/job/sne/index_en.htm.

2. Main areas of responsibility

OLAF is looking for a Seconded National Expert to work as an Investigator in Unit A.2 New Financial Instruments. This is a small but dynamic unit that has responsibility for investigations and monitoring activities related to projects managed by international organisations (such as the United Nations) and development banks (such as the World Bank or the European Investment Bank) that are financed primarily by the European budgets.

The successful candidate will be required to plan and implement effective investigation strategies on a case-by-case basis; consequently the tasks that he/she will undertake will include the following:

Analysing information;
Managing case files;
Conducting investigative missions in Member States and third countries;
Interviewing persons concerned and taking statements from witnesses;
Liaising with the appropriate authorities at national and international level;
Drafting reports;
Monitoring results.

3. Main qualifications

The successful candidate will be an experienced investigator, with a proven track record in investigating complex fraud cases. He/she will have good analytical, drafting and communication skills, ideally with experience of working in a multicultural environment. Good judgement and the capacity to work effectively, both independently and as part of a team, are required. He/she will be a confident and self-motivated individual.

OLAF investigations are carried out in the context of a complex legal framework. Furthermore, OLAF has its own procedural rules that apply to all investigative activities. Consequently the successful candidate must be able to demonstrate the ability and willingness to learn new skills and to adapt to working in an international environment.

4. Languages:

The successful candidate will be fluent in English, both orally and in writing.
A working knowledge of at least one other EU language is required.

