

**NOTICE OF VACANCY
SECONDED NATIONAL EXPERTS**

Directorate general	: Employment, Social Affairs and Inclusion
- Directorate	: B-Employment & Social Legislation, Social Dialogue
- Unit	: 1 - Social Dialogue, Industrial Relations
- Place	: Brussels
- Head of Unit	: Jean-Paul TRICART Tel. 02/299.05.11
- Suggested taking up duty	: Second quarter 2013□

Please note that the secondment will be governed by the Commission decision C(2008)6866 of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training. This decision is available on

http://ec.europa.eu/civil_service/job/sne/index_en.htm

1. Main areas of responsibility :

Participation in the work of the unit responsible for the promotion of European social dialogue.

Support to the activities of several sectoral social dialogue committees: contact with the European social partners, organisation of meetings, follow-up and promotion of social dialogue results.

Support to the officials responsible for cross-industry social dialogue and for the analysis of industrial relations.

Support for some horizontal issues and contribution to the promotion of social dialogue outcomes and their implementation.

2. Main qualifications :

Knowledge of European social policy. Understanding of social dialogue and industrial relations. Good analytical skills. Good communication, presentation and drafting skills (capacity to establish contacts with external stakeholders in an international environment.)

Capacity to work in a team.

Background in social sciences, law or economics would be an advantage.

3. Languages:

Capacity to work in English is essential. Good knowledge of French is desirable. All other languages are additional assets.